

**EDINBURGH NAPIER STUDENTS' ASSOCIATION**  
**TRUSTEE REPORT AND FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 30 JUNE 2023**

**Registered Charity No: SC012506**

**WHITELAW WELLS**  
**Chartered Accountants**

# EDINBURGH NAPIER STUDENTS' ASSOCIATION

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# EDINBURGH NAPIER STUDENTS' ASSOCIATION

## REPORT OF THE CORPORATE TRUSTEE

For the year ended 30 June 2023

The Directors present their annual report together with the audited financial statements for the year ended June 2023.

The accounts have been prepared in accordance with the accounting policies set out in note 1 of the accounts and comply with the charity's aims and objectives, the Charities and Trustee Investment (Scotland) Act 2005, the Charities Accounts (Scotland) Regulations 2006, FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" and the requirements of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

### OBJECTS AND ACTIVITIES

Founded as a registered charity in 1992, ENSA serves all matriculated students of Edinburgh Napier University. ENSA exists to enable students to make the most of their university experience by representing, supporting and developing them to be successful in their studies; to try out new things; to engage in, and contribute to, university life; to be healthy and happy; to bring about positive change; and to have fun.

The objects of Edinburgh Napier Students' Association (ENSA), as defined in its Constitution are:

- To represent the interests of the membership (Edinburgh Napier students) within the University and the wider community
- To provide advice and support to the membership, collectively and individually, on issues affecting their education and welfare
- To provide safe social space and a range of services to cater for the needs of the membership
- To facilitate regular communication between the Association and its membership; and between the Association, its members, the University and the wider community as and when appropriate
- To provide opportunities for personal and professional development for its membership, through participation in Association and University committee structures and activities, and in the activities of ENSA Sports and Societies
- To foster an Edinburgh Napier student identity and culture within the University, across academic disciplines and campuses, and in the wider community

ENSA's three Elected Officers are champions for students and work on their behalf to ensure they have the best possible experience at university. The Association serves its members primarily through the following key areas:

Representation and Democracy: we train over 300 Programme Reps, chosen by students, to represent concerns on education-related matters and effect change; we amplify the student voice through facilitating the ENSA 50 (the student council)

Advice: we provide an independent and confidential welfare rights and education service

Campaigns: we run a range of campaigns throughout the year promoting equality and diversity, health and wellbeing, sustainability, and other issues important to students

Events: we put on a range of exciting events throughout the year, including Freshers' / Welcome Week

Sports and Societies: we support over 25 sports clubs and around 30 societies every year

# EDINBURGH NAPIER STUDENTS' ASSOCIATION

## REPORT OF THE CORPORATE TRUSTEE

For the year ended 30 June 2023

### ACHIEVEMENTS AND PERFORMANCE

#### *Campaigns*

Central to ENSA's campaigns is empowering students to bring about positive change for themselves.

During 2022/2023, the Elected Officers worked with, and on behalf of, its members to promote diversity, inclusion and wellbeing across the University through campaigns, such as the following:

- Free Breakfast: Officers influenced the University to provide free breakfast for students to support them during the cost-of-living crisis
- Feel Fab Feb: Officers worked with the University Wellbeing Team to run a month-long campaign promoting physical and mental health
- Decolonising the Curriculum: the Student President hosted a roundtable focused on racial equalities through decolonising the curriculum
- Community Pantry: as a response to the cost-of-living crisis, the Officers supported the launch of an on-campus pantry for students and staff

#### *Sports and Societies*

During the year there were 26 active sports clubs with 1078 members and 32 societies with 817 members. Badminton (mixed), Men's Hockey and Men's Volleyball were all BUCS league winners.

ENSA supported the development of several new societies, including Formula Student, with the society's president winning 'President of the Year' in the Bright Network's UK Society of the Year Awards.

#### *Education and Welfare Advice*

The Advice Service had a total of 805 cases during the year, the majority of which concerned academic misconduct and financial issues. Over 55% of cases involved international students, most of whom were postgraduates.

The Advice Team also assisted students in crisis by helping them to access food banks, providing budgeting advice and supporting them with funding applications, as well as representing and advocating for students on issues such as academic misconduct and fee payments.

As the Team was struggling to meet demand, ENSA added a new full-time Adviser in June 2023. The increase in capacity had an immediate positive impact on the service.

#### *Programme Representatives*

ENSA shares ownership of the programme representation system with the University. ENSA's role is to promote the representative positions (or 'reps') to students, offer new rep induction training on their role and responsibilities and to provide ongoing support to individual reps.

A total of 353 Programme Representatives completed ENSA's training programme, and there were 22 student Reps (17 in 2021/22) from distance learning and TNE programmes.

# EDINBURGH NAPIER STUDENTS' ASSOCIATION

## REPORT OF THE CORPORATE TRUSTEE

For the year ended 30 June 2023

### ACHIEVEMENTS AND PERFORMANCE (cont).

#### *Elections*

Each year Edinburgh Napier University students vote for three Elected Officers to represent their interests. One of our main priorities for 2022/23 was to improve engagement in elections; we were therefore pleased that 10.1% of students voted in 2023 compared with only 3.4% in 2022. This increase was due to the hard work of staff who actively promoted the election across the three campuses prior to, and during, election week.

#### *Social*

Our Freshers' programme offered 36 events across a number of venues and included acts such as Pixel Kid and activities such as the Harry Potter Tour and a trip to the Pitlochry Highland Games.

The Freshers' Fair was held, once again, at the O2 Academy in Edinburgh with 110 stalls, attracting c. 3000 students.

The Awards Ball was held at the Edinburgh International Conference Centre and was attended by approximately 430 students.

#### *University – Students' Association Relationship*

The relationship between ENSA and our partner university remained positive throughout 2022/23. The University and Students' Association Forum (USAF) continued to enable good communication lines between our organisations and ENSA regularly contributed to the University's Weekly Operations Meeting.

### STRUCTURE, GOVERNANCE AND MANAGEMENT

ENSA is a charity registered in Scotland and subject to the Charities and Trustee Investment (Scotland) Act 2005. The strategic and overall management of the charity is the responsibility of the Board.

#### *Board of Directors*

The Board of Directors may have up to 12 members, including three ex officio places for the Elected Officers, six places for external lay directors recruited on the basis of their skills and experience, and three further places for student lay directors.

#### *Management and Decision Making*

The key management personnel in 2022/23 were the Chief Executive Officer and Director of Student Engagement (Deputy CEO).

There are three elected full time student officers (FTOs) who are remunerated and employed for a one-year term of office, with possible re-election for a second year. They are directors and employees of ENSA, but they are also student leaders and representatives of the student body. The FTO team share a workplace with the rest of the ENSA staff team and work in close collaboration with them, coming together on a weekly basis to establish work priorities in the sabbaticals (FTOs) and managers operations group (SMOG), which links both strategy and student-facing policy and activities with operational delivery.

## EDINBURGH NAPIER STUDENTS' ASSOCIATION

### REPORT OF THE CORPORATE TRUSTEE

For the year ended 30 June 2023

#### **STRUCTURE, GOVERNANCE AND MANAGEMENT (cont).**

The Directors have the legal responsibility of being the employer of ENSA's staff and have a duty of care towards them. In recognition of the cost-of-living crisis, Directors awarded to all staff a 5% pay increase from April 2023.

#### *Director Recruitment and Training*

Other than the three elected FTOs who are ex officio directors, membership is through open recruitment, and potential candidates are interviewed by a panel of existing Board members and the CEO. In 2022/23 all new directors received induction training. Two FTOs are members of the University's governing body, the Court, and they access professional training on their director role through university provision.

#### *Related Parties.*

The Association receives an annual block grant from Edinburgh Napier University as described in note 18 to the financial statements.

#### *Resources held for a third party*

The Association holds funds on behalf of its clubs and societies. These are funds raised by clubs and societies to support their activities or the purchase of kit and equipment. These are held in a separate bank account which is not included in the financial statements. The balance at the year-end was £77,178 (2021/22: £66,203).

#### **PLANS FOR FUTURE PERIODS**

The ENSA Board of Directors is committed to continuous improvement and, as such, has set out the following as areas for development in the coming year:

- **Democracy and Representation:** The Board wants students to value, and participate in, Student Council, as this has been an area of low participation for ENSA in recent years. At the 2023 AGM, the decision was taken to change the name back to 'Student Council' from 'ENSA 50', as feedback from students suggested that they did not understand what the ENSA 50 stood for.
- **Staff Retention:** As there was higher than usual staff turnover in 2022/23, the Board is committed to understanding the needs and wants of employees to improve retention in 2023/24.
- **Evidence and Evaluation:** The Board is committed to developing a better understanding of ENSA's performance by improving data collection and evaluation and feedback.

#### **FINANCIAL REVIEW**

Overall income for the year is £867,913 compared to income of £655,720 for 2021/22.

The balance sheet shows net current assets at 30 June 2023 of £190,115 (2022:£150,945) and unrestricted general funds of £262,867 (2022: £226,295). This excludes the pension deficit liability of £717,346 (2022: £926,604) which is repayable over the coming 14 years, bringing the total funds of the charity to a net liabilities position of £454,479 (2022: £700,309).

# EDINBURGH NAPIER STUDENTS' ASSOCIATION

## REPORT OF THE CORPORATE TRUSTEE

For the year ended 30 June 2023

### FINANCIAL REVIEW (cont)

#### Key Financial Concerns:

- **Financial Dependence on the University:** ENSA's ability to generate income has improved over the past financial year; however, the Students' Association is still overly reliant on its income from ENU, and the University itself is subject to cuts from Scottish Government. ENSA will continue to focus on commercial income in the year ahead.
- **Pension Liability.** This is set to be a significant and ongoing cost for the next 14 years as the repayment period for the SUSS pension deficit, agreed with the Pensions Regulator, has been extended to 2037. The triennial revaluation of the SUSS pension fund at 30 June 2022 shows the liability to have risen from £119.7 million to £140.9 million. ENSA's monthly instalments to offset liability were £4,948 in 2022/23 based on the 2019 valuation and are scheduled to rise to £5,234 by 2023/24. ENSA's annual payment of £3,843 in 2022/23 to the Pension Protection Fund will decrease to £1,792 in 2023/24.
- **Going concern.** As the University has provided a letter of assurance for funding to (at least) the same level in 2024-2025 as was provided in 2023 – 2024, the Board of Directors is confident that ENSA is, and will remain, a going concern.

#### Income

The block grant funding from the University was £514,083 with an additional £45,000 of (non ring-fenced) strategic funding.

Income from Freshers' / Welcome Week Events was £20,549.

#### Expenditure

Charitable expenditure increased to £595,507 in 2022/23 from £567,310 in 2021/22 plus a further £26,576 (2022: £8,756) spent on raising funds.

#### *Reserves Policy*

The Board maintains a general reserves policy of four to six months expenditure, equivalent to between £257,000 and £385,500. The policy was achieved in 2022/23.

#### *Risk Management*

The Board periodically assesses risk and initiates appropriate steps to avoid or mitigate its impact. It is responsible for health and safety at work and ensures that student clubs and societies have the skills to risk assess their activities and develop appropriate policies in line with those of sports governing bodies.

#### **Risks and Mitigating Actions**

The principal risks and uncertainties facing ENSA, and the actions being taken to mitigate these risks, are as follows:

- Financial: There is a risk that the University reduces ENSA's block grant leaving ENSA unable to meet its financial obligations, particularly staffing costs
  - Mitigating action: The CEO and Chair of the Board have established positive relationships with the Vice Chancellor and Chair of Court, both of whom have expressed support for ENSA.

# EDINBURGH NAPIER STUDENTS' ASSOCIATION

## REPORT OF THE CORPORATE TRUSTEE

For the year ended 30 June 2023

### FINANCIAL REVIEW (cont)

- Mitigating action: The CEO and Sabbatical Officers meet regularly (every six to eight weeks) with the University Senior Leadership Team to keep communications open and to enable the SLT to understand the work ENSA does on behalf of students
- Mitigating action: Some contracts are on a fixed term basis, which means there is an opportunity to reduce staffing costs should the need arise
- Financial: There is a risk that the SUSS pension liability continues to increase, becoming unaffordable
  - Mitigating action: Maintain positive relations with the University, which will provide assurance and keep the D&B risk score at an acceptable level
  - Mitigating action: The University Finance Director has been made aware of the risk
- Leadership: ENSA fails to engage students in the election process thereby leaving unfilled Sabbatical Officer roles
  - Mitigating action: An Election Action Plan has been developed and implemented to increase participation by advertising the Officer roles three months in advance of elections; and by making improvements to the software used for elections enabling ENSA to target Schools with low turnout
- Staffing: Key staff leave the organisation or go on long-term sick leave
  - Mitigating action: Staff member (Student Activities Administrator) trained to serve as Finance Assistant in the absence of the Finance Officer
  - Mitigating action: three Team Leads are in place who can deputise for the CEO
- Fraud: A member of staff commits fraud
  - Mitigating action: All payments require two staff to authorise
  - Mitigating action: The Finance and Risk Committee and Board of Directors regularly reviews financial accounts (at least six times a year)
- Governance: There is a risk that ENSA is not properly governed and that Directors do not have proper oversight of the organisation
  - Mitigating action: All Directors are given a proper induction at the start of their term and terms and conditions are set out in their letter of appointment
  - Mitigating action: A Directors' Handbook has been developed to support new and existing Directors to understand their role
  - Mitigating action: A survey has been developed to garner feedback from Directors on the efficacy of the Board and the leadership of the Chair
  - Mitigating action: New Directors are provided with a mentor who is an existing and experienced member of the Board



# EDINBURGH NAPIER STUDENTS' ASSOCIATION

## REPORT OF THE CORPORATE TRUSTEE

For the year ended 30 June 2023

### REFERENCE AND ADMINISTRATIVE DETAILS

Charity Number: SC012506

### Reference and Administrative Information

#### Corporate Trustee

Edinburgh Napier Students' Association Limited

#### Sabbatical Directors

Olumuyiwa Opaleye	(term started 4 July 2022 and completed term 30 June 2023)
Vishal Khattar	(term started 4 July 2022 and completed term 30 June 2023)
Ekamdeep Bumra	(term started 4 July 2022 and completed term 30 June 2023)
Ryan Cairns	(term started 30 June 2023)
Opeyemi Akindehin	(term started 30 June 2023)
Geou Akshil	(term started 30 June 2023)

#### Student Lay Directors

Olivia Gardiner	(completed term 28 September 2022)
Aiden Kremin-Pacey	(completed term 28 September 2022)
Brodie Sutton	(completed term 28 September 2022)
Elizabeth Orimogunje	(term started 28 September 2022 and completed term 30 June 2023)
Raneev Shrestha	(term started 28 September 2022 and completed term 30 June 2023)
Prabhsimranjeet Singh	(term started 28 September 2022 and completed term 30 June 2023)
Erin Johnston	(term started 27 September 2023)
Aswin Vazhakkootahil Podimon	(term started 27 September 2023)
Evan Eghan	(term started 27 September 2023)

#### External Directors

Rachael Donovan	(resigned 28 September 2022)
Angela Moodie	(resigned 28 September 2022)
Antonio Garcia	(appointed 28 September 2022)
Erin Slater	(appointed 28 September 2022)
Jennifer Rees	<i>Chair</i>
Dr Ailsa Crum	
Isobel Hall	
Andrew Houghton	

#### Senior Management

Darlene ('Dee') Bird	<i>Chief Executive Officer</i>
Paul Mitchell	<i>Head of Student Communities and Engagement and Deputy Chief Executive Officer (resigned 31 July 2023)</i>
Catherine Jones	<i>Team Lead for Student Engagement and Deputy Chief Executive Officer (appointed 2 October 2023)</i>
Craig Reid	<i>Team Lead for Communications and Deputy Chief Executive Officer (appointed 1 July 2023)</i>
Cecile Guilloteau	<i>Advice Team Lead and Deputy Chief Executive Officer (appointed 1 July 2023)</i>

#### MAIN OFFICE:

Room B34, Merchiston Campus  
Edinburgh Napier University  
10 Colinton Road  
Edinburgh  
EH10 5DT

#### BANKERS

The Royal Bank of Scotland plc  
206 Bruntsfield Place  
Edinburgh  
EH10 4DF

#### SOLICITORS

Turcan Connell  
Princes Exchange  
1 Earl Grey Street  
Edinburgh  
EH3 9EE

#### AUDITOR

Whitelaw Wells  
Statutory Auditors  
9 Ainslie Place  
Edinburgh  
EH36AT

# EDINBURGH NAPIER STUDENTS' ASSOCIATION

## REPORT OF THE CORPORATE TRUSTEE

For the year ended 30 June 2023

### Statement of Trustees' responsibilities

The Constitution requires the accounts to be authorised by the Board of Trustees (or Board of Directors) which is responsible for the running of the charity. The financial responsibilities of the Association are exercised through the Board of Trustees with delegated responsibilities to the Finance and Risk Committee, which is a sub-committee of the Board, chaired by a non-Executive member of the Board. The financial statements go before Student Council (or ENSA 50), made up of student representatives and the Executive, which may ask questions and raise concerns it has with the Board of Trustees. Official authorisation of the financial statements rests with the Board of Trustees.

The law applicable to charities in Scotland requires the Board of Trustees to prepare financial statements for each financial period which give a true and fair view of the state of affairs of the Association and the incoming resources and application of resources, including income and expenditure for that period. In preparing those financial statements, the Board of Trustees is required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and accounting estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Association will continue in operation.

The Board of Trustees is responsible for keeping adequate accounting records that are sufficient to show and explain the Association's transactions and disclose with reasonable accuracy at any time the financial position of the Association and enable it to ensure that the financial statements comply with the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006 (as amended). It is also responsible for safeguarding the assets of the Association and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of the financial statements may differ from legislation in other jurisdictions.

### Statement of disclosure of information to auditor

To the knowledge and belief of each of the persons who are members of the Board of Trustees at the time the report is approved:

- so far as the member of the Board of Trustees is aware, there is no relevant information of which the Association's auditor is unaware; and
- he/she has taken all the steps that he/she ought to have taken as a member of the Board of Trustees in order to make himself/herself aware of any relevant audit information, and to establish that the Association's auditor is aware of the information.

**EDINBURGH NAPIER STUDENTS' ASSOCIATION**

**REPORT OF THE CORPORATE TRUSTEE**

**For the year ended 30 June 2023**

**Auditor**

This report has been prepared in accordance with the Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their financial statements in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

Approved by the Board of Trustees on 28 February 2024

And signed on its behalf by



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Dr Jennifer Linda Rees, Chair of the Trustee Board

## EDINBURGH NAPIER STUDENTS' ASSOCIATION

### INDEPENDENT AUDITOR'S REPORT TO THE CORPORATE TRUSTEE AND MEMBERS

For the year ended 30 June 2023

#### Opinion

We have audited the financial statements of Edinburgh Napier Students' Association (the charity) for the year ended 30 June 2023 which comprise the Statement of Financial Activities, the Balance Sheet, the Statement of Cash Flows and the notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the charity's affairs as at 30 June 2023 and of its incoming resources and application of the resources for the period then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the Charities and Trustee Investment (Scotland) Act 2005 and regulation 8 of the Charities Accounts (Scotland) Regulations 2006 (as amended).

#### Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs UK) and applicable law. Our responsibilities under those standards are further described in the Auditors' responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

#### Conclusions relating to going concern

In auditing the financial statements, we have concluded that the Board of directors use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charity's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the directors with respect to going concern are described in the relevant sections of this report.

#### Other information

The other information comprises the information in the annual report, other than the financial statements and our auditor's report thereon. The directors are responsible for the other information contained within the annual report. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon. Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit, or otherwise appears to be materially misstated.

## EDINBURGH NAPIER STUDENTS' ASSOCIATION

### INDEPENDENT AUDITOR'S REPORT TO THE CORPORATE TRUSTEE AND MEMBERS

For the year ended 30 June 2023

#### Other information (cont.)

If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

#### Matters on which we are required to report by exception

We have nothing to report in respect of the following matters in relation to which the Charities and Trustees Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006 (as amended) requires us to report to you if, in our opinion:

- the information given in the financial statements is inconsistent in any material respect with the Corporate Trustee's annual report;
- proper accounting records have not been kept; or
- the financial statements are not in agreement with the accounting records; or
- we have not received all the information and explanations we require for our audit

#### Responsibilities of the Directors

As explained more fully in the directors' responsibilities statement set out on page 6, the directors are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the directors determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error. In preparing the financial statements, the directors are responsible for assessing the charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the directors either intend to liquidate the charity or to cease operations, or have no realistic alternative but to do so.

#### Auditor's responsibilities for the audit of the financial statements

We have been appointed as auditor under section 44(1)(c) of the Charities and Trustee Investment (Scotland) Act 2005 and report in accordance with regulations made under that Act.

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

## EDINBURGH NAPIER STUDENTS' ASSOCIATION

### INDEPENDENT AUDITOR'S REPORT TO THE CORPORATE TRUSTEE AND MEMBERS

For the year ended 30 June 2023

#### **Extent to which the audit was considered capable of detecting irregularities, including fraud**

Irregularities that result from fraud are inherently more difficult to detect than irregularities that result from error.

From enquiries of those charged with governance, it was determined that the risk of material misstatement from fraud was low with little scope for fraud to occur. Our audit testing is designed to detect material misstatements from fraud where there is not high level collusion.

Our audit testing was designed to detect material misstatements from other irregularities that result from error where there is not high level concealment of the error. In this regard the following audit work was undertaken: applicable laws and regulations were reviewed and discussed with management; senior management meeting minutes were reviewed; internal controls were reviewed; and journals were reviewed. From this audit testing it was determined that the risk of material misstatement in this regard was low.

We performed income and expenditure testing which was designed to identify any irregularities as a result of mistakes or human error. From this audit testing it was determined that the risk of material misstatement in this regard was low.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: [www.frc.org.uk/auditorsresponsibilities](http://www.frc.org.uk/auditorsresponsibilities). This description forms part of our auditor's report.

#### **Use of our report**

This report is made solely to the directors, as a body, in accordance with section 44 (1) (c) of the Charities and Trustee Investment (Scotland) Act 2005 and regulation 10 of the Charities Accounts (Scotland) Regulations 2006 (as amended). Our audit work has been undertaken so that we might state to the directors those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and its directors as a body, for our audit work, for this report, or for the opinions we have formed.

#### **Whitelaw Wells**

Statutory Auditor  
9 Ainslie Place  
Edinburgh  
Midlothian  
EH3 6AS

28 February 2024

Whitelaw Wells is eligible to act as an auditor in terms of section 1212 of the Companies Act 2006.

EDINBURGH NAPIER STUDENTS' ASSOCIATION

STATEMENT OF FINANCIAL ACTIVITIES

For the year ended 30 June 2023

	Notes	Unrestricted 2023 Total £	Unrestricted 2022 Total £
<b>Income and endowments from:</b>			
Donations and legacies	3	577,964	552,330
Other trading activities	4	71,180	65,264
Charitable activities	5	66,844	38,051
Investments		1,763	75
Other - pension scheme		150,162	-
		<hr/>	<hr/>
<b>Total</b>		867,913	655,720
		<hr/>	<hr/>
<b>Expenditure on:</b>			
Raising funds – events and entertainment		26,576	8,756
Charitable activities	6	595,507	567,310
Other – pension scheme costs	15	-	11,326
		<hr/>	<hr/>
<b>Total</b>		622,083	587,392
		<hr/>	<hr/>
<b>Net income</b>		245,830	68,328
<b>Reconciliation of funds:</b>			
Total funds brought forward		(700,309)	(768,637)
		<hr/>	<hr/>
<b>Total funds carried forward</b>	13	(454,479)	(700,309)
		<hr/> <hr/>	<hr/> <hr/>

All of the results relate to continuing activities.

There were no recognised gains or losses for the period other than those stated in the above statements.

All income in 2023 and 2022 relates to unrestricted funds.

The notes on pages 16 to 28 form part of these financial statements

**EDINBURGH NAPIER STUDENTS' ASSOCIATION**

**BALANCE SHEET**

**As at 30 June 2023**

	<b>Notes</b>	<b>2023</b> <b>£</b>	<b>2022</b> <b>£</b>
<b>Fixed assets</b>	9	10,679	16,233
<b>Current assets</b>			
Debtors	10	7,641	9,614
Cash at bank and in hand		274,992	241,475
		-----	-----
Total current assets		282,633	251,089
<b>Liabilities</b>			
Creditors: amounts falling due within one year	11	(92,518)	(100,144)
		-----	-----
<b>Total current liabilities</b>		(92,518)	(100,144)
		-----	-----
<b>Net current assets</b>		190,115	150,945
		-----	-----
<b>Total assets less current liabilities</b>		200,794	167,178
Pension liability	12	(655,273)	(867,487)
		-----	-----
<b>Total net liabilities</b>	14	(454,479)	(700,309)
		=====	=====
<b>Funds</b>			
<b>Unrestricted funds</b>			
General fund	13	262,867	226,295
Pension fund	13	(717,346)	(926,604)
		-----	-----
<b>Total charity funds</b>		(454,479)	(700,309)
		=====	=====

The financial statements were approved and authorised for issue by the Board of Directors on 28 February 2024 and signed on their behalf by:

*Edinburgh Napier Students' Association Ltd*  
 .....  
**Edinburgh Napier Students' Association Limited**  
**Corporate Trustee**

The notes on pages 16 to 28 form part of these financial statements



**EDINBURGH NAPIER STUDENTS' ASSOCIATION**

**STATEMENT OF CASH FLOWS**

**As at 30 June 2023**

	Notes	2023 £	2022 £
<b>Cash flows from operating activities:</b>			
<b>Net cash provided by operating activities</b>	16	31,465	39,320
<b>Cash flows from investing activities:</b>			
Interest		1,763	75
Purchase of property, plant and equipment		-	(5,182)
Sale of property, plant and equipment		289	-
		<hr/>	<hr/>
<b>Net cash provided by/(used in) investing activities</b>		2,052	(5,107)
<b>Change in cash and cash equivalents in the reporting period</b>		33,517	34,213
<b>Cash and cash equivalents at the beginning of the period</b>		241,475	207,262
		<hr/>	<hr/>
<b>Cash and cash equivalents at the end of The reporting period</b>		274,992	241,475
		<hr/> <hr/>	<hr/> <hr/>

The notes on pages 16 to 28 form part of these financial statements

# EDINBURGH NAPIER STUDENTS' ASSOCIATION

## NOTES TO THE FINANCIAL STATEMENTS

For the year ended 30 June 2023

### 1. Accounting policies

#### General information

Edinburgh Napier Students' Association is a charity established under the university charter and registered in Scotland. The charity's registered number is SC012506 and its registered office is B34 Edinburgh Napier University, 10 Colinton Road, Edinburgh EH10 5DT.

The continuing activity of the Association is to represent the students of Edinburgh Napier University.

#### Basis of preparation

The financial statements have been prepared in accordance with Financial Reporting Standard 102, as issued by the Financial Reporting Council, the Charities and Trustee Investment (Scotland) Act 2005, the Charities Accounts (Scotland) Regulations 2006 (as amended) and the Statement of Recommended Practice (SORP) – Accounting and Reporting by Charities preparing their accounts in accordance with Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

Edinburgh Napier Student's Association meets the definition of a public benefit entity under FRS102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy.

The financial statements are presented in pounds sterling (GBP) as that is the currency in which the Association's transactions are denominated.

The preparation of financial statements requires the use of certain critical accounting estimates. It also requires directors to exercise their judgements in the process of applying the accounting policies. Use of available information and application of judgement are inherent in the formation of estimates. Actual outcomes in the future could differ from such estimates. The areas involving a higher degree of judgement or complexity, or areas where assumptions and estimates are significant to the financial statements are disclosed in Note 2.

#### Going concern

The directors are of the opinion that the charity can continue to meet its obligations as they fall due to the foreseeable future.

The Board have considered their key financial concerns including the SUSS pension liability within the Directors' report, at page 6. They have assurance of funding from the University for funding to (at least) the same level in 2024-25 as was provided in 2023-2024.

#### Income recognition

Income is recognised when the Association has legal entitlement to the funds, the receipt is probable and the amount can be measured reliably. Where there are performance conditions attached to any grants and donations, income is recognised when the conditions have been met or when meeting the conditions are within the Association's control and there is sufficient evidence that they have been met or will be met.

Income from charitable activities and other trading activities includes event and event sponsorship income and is recognised when the Association earns the right to consideration by its performance.

## EDINBURGH NAPIER STUDENTS' ASSOCIATION

### NOTES TO THE FINANCIAL STATEMENTS (cont)

For the year ended 30 June 2023

#### 1. Accounting policies (cont)

##### Gifts in kind

The value of gifts in kind provided to the Association is recognised at their open market value in the period in which they are receivable as incoming resources, where the benefit to the Association can be reliably measured. An equivalent amount is included as expenditure under the relevant heading in the Statement of Financial Activities.

##### Expenditure

Expenditure is recognised when a legal or constructive obligation arises. Where possible, expenditure has been charged direct to charitable expenditure. Where this is not possible, the expenditure has been allocated on the basis of time spent by staff on each activity.

- Costs of raising funds comprise the costs associated with attracting voluntary income and the costs of trading for fundraising purposes.
- Charitable expenditure comprises those costs incurred by the Association in the delivery of its activities and services.
- Support costs are allocated directly to charitable activities where applicable. Other support costs are allocated to charitable activities based on the proportion of income generated by each activity:

Representation	80%
Engagement	19%
Clubs, Societies & Sports Unions	1%
- Governance costs, included within support costs, are those costs associated with meeting the constitutional and statutory requirements of the Association and include costs linked to the strategic management of the Association.

##### VAT

The Association is registered for VAT and is partially exempt. Income and expenditure is stated net of VAT. Irrecoverable VAT is charged as an expense to the Statement of Financial Activities in the year in which it occurs.

##### Fixed assets

Fixed assets are included in the Balance Sheet at cost, less accumulated depreciation and any impairment. Assets costing over £500 are capitalised.

##### Depreciation

Depreciation is provided in the period in which the fixed assets are purchased. The rates of depreciation are calculated so as to write off the cost less residual value of each asset over its expected useful life as follows:

Furniture & fittings	20% straight line
Motor vehicles	25% straight line
Volunteer base	10% straight line

## EDINBURGH NAPIER STUDENTS' ASSOCIATION

### NOTES TO THE FINANCIAL STATEMENTS (cont)

For the year ended 30 June 2023

#### 1. Accounting policies (cont)

##### **Debtors**

Short term debtors are measured at the undiscounted amount of cash receivable, which is normally the invoiced amount, less any allowance for doubtful debts.

##### **Cash and cash equivalents**

Cash and cash equivalents consist of cash in hand, balances with banks and investment managers which are readily convertible, being those with maturities of three months or fewer from inception.

Cash and cash equivalents are measured at amortised cost, based on the relevant exchange rates at the reporting date.

##### **Creditors**

Short term creditors are obligations to pay for goods or services that have been acquired. Accounts payable are classified as creditors falling due within one year if payment is due within one year or less and are recognised at the undiscounted amount owed to the supplier, which is normally the invoice price.

##### **Financial instruments**

Financial instruments are recognised in the Statement of Financial Activities when the charity becomes a party to the contractual provisions of the instrument. Financial instruments are initially measured at transaction price. Subsequent to initial recognition they are accounted for as set out below.

The charity only enters into basic financial instruments. At the end of each reporting period basic financial instruments are measured at amortised cost using the effective interest rate method.

Financial assets are derecognised when the contractual rights to the cash flows from the asset expire, or when the charity has transferred substantially all the risks and rewards of ownership. Financial assets are derecognised only once the liability has been extinguished through discharge, cancellation or expiry.

##### **Pension costs**

During the period the Association participated in the Students' Union Superannuation Scheme, a defined benefit scheme which is externally funded and contracted out of the State Second Pension. The fund is valued at least every three years by a professionally qualified independent actuary with the rates of contribution payable being determined by the trustees on the advice of the actuary. The scheme operates as a pooled arrangement, with contributions paid at a centrally agreed rate. As a consequence, no share of underlying assets and liabilities can be directly attributed to the Association. Under the terms of FRFS 102, in these circumstances contributions are accounted for as if the scheme were a defined contribution scheme. The contractual liability to repay past funding deficits has been recognised on the balance sheet at the net present value of future cash flows, as required by FRS 102. An effective interest cost is charged to the Statement of Financial Activities as the discounting to present value unwinds over time.

The Association also operates two defined contribution schemes in respect of its employees. The assets of these schemes are held separately from those of the charity. The pension costs charge represents the amount of contributions payable to the schemes in the period.

**EDINBURGH NAPIER STUDENTS' ASSOCIATION**

**NOTES TO THE FINANCIAL STATEMENTS (cont)**

**For the year ended 30 June 2023**

**1. Accounting policies (cont)**

**Unrestricted and designated funds**

General funds are to be used to carry out the core activities of the Association. Designated funds are to be used for specific purposes as laid down by the Association.

**2. Critical judgements and estimates**

In preparing the financial statements, directors make estimates and assumptions which affect reporting results, financial position and disclosure of contingencies. Use of available information and application of judgement are inherent in the formation of the estimates, together with past experience and expectations of future events that are believed to be reasonable under the circumstances. Actual results in the future could differ from such estimates.

Critical judgements are made in the timing of the recognition of income in accordance with the Charities SORP (FRS 102) and in the present value discount rate applied to the long-term pension deficit liability.

**3. Donations and legacies**

<b>2023</b>	<b>Representation</b>	<b>Engagement</b>	<b>Clubs Societies &amp; Sports Unions</b>	<b>Total 2023</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
Edinburgh Napier University				
Block Grant	514,083	-	-	514,083
Ring-fenced Funding	-	45,000	-	45,000
Other funding	5,273	-	-	5,273
Donations in Kind	13,608	-	-	13,608
	<hr/>	<hr/>	<hr/>	<hr/>
	532,964	45,000	-	577,964
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>

<b>2022</b>	<b>Representation</b>	<b>Engagement</b>	<b>Clubs Societies &amp; Sports Unions</b>	<b>Total 2022</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
Edinburgh Napier University				
Block Grant	460,000	-	-	460,000
Ring-fenced Funding	-	80,000	-	80,000
Other funding	500	-	-	500
	11,830	-	-	11,830
	<hr/>	<hr/>	<hr/>	<hr/>
	472,330	80,000	-	552,330
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>

EDINBURGH NAPIER STUDENTS' ASSOCIATION

NOTES TO THE FINANCIAL STATEMENTS (cont)

For the year ended 30 June 2023

4. Other trading activities

	Total (Engagement) 2023 £	Total (Engagement) 2022 £
Freshers events	20,549	3,985
Partnership income	13,429	13,105
Social sponsorship	2,242	11,458
Sports & Societies Awards Ball	24,361	27,162
Sponsorship – other	10,000	8,500
Other income	599	1,054
	<hr/>	<hr/>
	71,180	65,264
	<hr/> <hr/>	<hr/> <hr/>

5. Income from charitable activities

2023	Representation £	Engagement £	Clubs Societies & Sports Unions £	Total 2023 £
Sports Unions	-	-	19,920	19,920
Sundry income	364	-	-	364
Freshers	-	43,000	-	43,000
Clubs and societies	-	-	3,560	3,560
	<hr/>	<hr/>	<hr/>	<hr/>
	364	43,000	23,480	66,844
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>

2022	Representation £	Engagement £	Clubs Societies & Sports Unions £	Total 2022 £
Sports Unions	-	-	18,060	18,060
Sundry income	2,213	-	-	2,213
Freshers	-	14,158	-	14,158
Clubs and societies	-	-	3,620	3,620
	<hr/>	<hr/>	<hr/>	<hr/>
	2,213	14,158	21,680	38,051
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>

EDINBURGH NAPIER STUDENTS' ASSOCIATION

NOTES TO THE FINANCIAL STATEMENTS (cont)

For the year ended 30 June 2023

6. Charitable activities

2023	Representation £	Engagement £	Clubs	Total 2023 £
			Societies & Sports Unions £	
Staff wages	263,007	-	-	263,007
Student training & development	2,606	-	-	2,606
Executive expenses	4,546	-	-	4,546
NUS Affiliation Fees	11,500	-	-	11,500
Other costs	5,497	-	-	5,497
Sports Union	-	-	38,781	38,781
Support costs (Note 7)	201,324	47,814	2,517	251,655
Rental expense	13,608	-	-	13,608
Bad debt	(921)	-	-	(921)
Depreciation	5,228	-	-	5,228
	<u>506,395</u>	<u>47,814</u>	<u>41,298</u>	<u>595,507</u>

2022	Representation £	Engagement £	Clubs	Total 2022 £
			Societies & Sports Unions £	
Staff wages	239,408	-	-	239,408
Student training & development	1,609	-	-	1,609
Executive expenses	1,025	-	-	1,025
NUS Affiliation Fees	11,500	-	-	11,500
Other costs	8,858	-	-	8,858
Sports Union	-	-	38,357	38,357
Support costs (Note 7)	201,065	47,753	2,513	251,331
Rental expense	11,830	-	-	11,830
Bad debt	489	-	-	489
Depreciation	2,903	-	-	2,903
	<u>478,687</u>	<u>47,753</u>	<u>40,870</u>	<u>567,310</u>

EDINBURGH NAPIER STUDENTS' ASSOCIATION

NOTES TO THE FINANCIAL STATEMENTS (cont)

For the year ended 30 June 2023

7. Support costs

2023	Representation £	Engagement £	Clubs	Total 2023 £
			Societies & Sports Unions £	
Staff wages	160,875	38,208	2,011	201,094
Irrecoverable VAT	1,522	361	19	1,902
Office costs	4,400	1,045	55	5,500
Other costs	18,678	4,436	233	23,347
MSL Database costs	4,880	1,159	61	6,100
<i>Governance costs</i>				
Audit fee	5,540	1,316	69	6,925
Governance review and HR	5,429	1,290	68	6,787
	201,324	47,815	2,516	251,655
	201,324	47,815	2,516	251,655

2022	Representation £	Engagement £	Clubs	Total 2022 £
			Societies & Sports Unions £	
Staff wages	165,491	39,303	2,068	206,862
Irrecoverable VAT	1,775	422	22	2,219
Office costs	2,778	660	35	3,473
Other costs	18,074	4,293	226	22,593
MSL Database costs	3,743	889	47	4,679
<i>Governance costs</i>				
Audit fee	4,800	1,140	60	6,000
Governance review and HR	4,404	1,046	55	5,505
	201,065	47,753	2,513	251,331
	201,065	47,753	2,513	251,331

8. Staff costs and numbers

	2023 £	2022 £
Wages and salaries	401,977	376,069
Social security costs	36,740	33,388
Pensions	13,702	14,139
Death in service	3,096	3,077
Termination expenditure	-	9,605
Holiday pay accruals	8,586	9,995
	464,101	446,273
	464,101	446,273



EDINBURGH NAPIER STUDENTS' ASSOCIATION

NOTES TO THE FINANCIAL STATEMENTS (cont)

For the year ended 30 June 2023

8. Staff costs and numbers (cont)

	2023 Number	2022 Number
Staff numbers		
Management and administration	20	17
	<hr/>	<hr/>
	20	17
	<hr/> <hr/>	<hr/> <hr/>

One employee received emoluments exceeding £60,000 during the year in the £70,000 to £80,000 bracket (2022: one in the £70,000 to £80,000 bracket).

The policy for redundancy follows the statutory redundancy provisions.

**Executive remuneration**

The key management personnel of the charity in both 2022/2023 and 2021/2022 comprised of the Chief Executive Officer and the Head of Student Communities and Engagement (Deputy CEO). Key management personnel remuneration for the year was £130,067 (2022: £114,757).

During the course of their employment, three members (2022: three) of the Executive received sabbatical remuneration as outlined in the Constitution, totalling £68,489 (2022: £57,685).

	2023 £				2022 £			
	Salary	Pension	Er NI	Total	Salary	Pension	Er NI	Total
Olumuyiwa Opaleye	21,575	-	1,271	22,846	-	-	-	-
Vishal Khattar	21,575	-	1,286	22,861	-	-	-	-
Ekamdeep Bumra	21,575	-	1,207	22,782	-	-	-	-
Matthew Akinpelu	-	-	-	-	15,527	355	1,140	17,022
Emily Divine	-	-	-	-	19,664	479	1,140	21,283
Heloisa Fyfe	-	-	-	-	17,778	533	1,069	19,380
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
	64,725	-	3,764	68,489	52,969	1,367	3,349	57,685
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>

No members (2022: three) of the Executive were reimbursed for travel and expenses incurred during the period (2022: £91). No members (2022: £Nil) of the Board of Directors were reimbursed a total of £Nil for travel and expenses incurred during the period (2022: £Nil). The amounts noted are for the full financial year. The disclosure includes amounts paid to the directors of Edinburgh Napier Student's Association Limited, the corporate trustee of Edinburgh Napier Students' Association as noted on page 7.

EDINBURGH NAPIER STUDENTS' ASSOCIATION

NOTES TO THE FINANCIAL STATEMENTS (cont)

For the year ended 30 June 2023

9. Fixed assets

	Volunteer Base £	Furniture & Fittings £	Total £
<b>Cost</b>			
At 1 July 2022	17,348	18,104	35,452
Additions	-	-	-
Disposals	-	(636)	(636)
	<hr/>	<hr/>	<hr/>
At 30 June 2023	17,348	17,468	34,816
	<hr/>	<hr/>	<hr/>
<b>Depreciation</b>			
At 1 July 2022	9,090	10,129	19,219
Charge for year	1,735	3,493	5,228
Estimated on disposal	-	(310)	(310)
	<hr/>	<hr/>	<hr/>
At 30 June 2023	10,825	13,312	24,137
	<hr/>	<hr/>	<hr/>
<b>Net book value</b>			
At 30 June 2023	6,523	4,156	10,679
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>
At 1 July 2022	8,258	7,975	16,233
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>

10. Debtors

	2023 £	2022 £
Trade debtors	195	4,826
Prepayments and accrued income	7,446	4,788
	<hr/>	<hr/>
	7,641	9,614
	<hr/> <hr/>	<hr/> <hr/>

EDINBURGH NAPIER STUDENTS' ASSOCIATION

NOTES TO THE FINANCIAL STATEMENTS (cont)

For the year ended 30 June 2023

11. Creditors: amounts falling due within one year

	2023 £	2022 £
Trade creditors	413	434
Social security and other taxes	1,755	4,317
Other creditors and accruals	28,277	36,276
Pension liability	62,073	59,117
	<u>92,518</u>	<u>100,144</u>

12. Creditors: amounts falling due more than one year

	2023 £	2022 £
Pension Liability		
Due 1 - 2 years	59,117	59,956
Due 2 - 5 years	177,351	191,604
Due more than 5 years	418,805	615,927
	<u>655,273</u>	<u>867,487</u>

13. Funds

2023	Balance at 1 July 2022 £	Income £	Expenditure £	Transfers £	Balance at 30 June 2023 £
<b>Unrestricted funds</b>					
General fund	226,295	717,751	(622,083)	(59,096)	262,867
Pension fund	(926,604)	150,162	-	59,096	(717,346)
	<u>(700,309)</u>	<u>867,913</u>	<u>(622,083)</u>	<u>-</u>	<u>(454,479)</u>
<b>2022</b>					
	Balance at 1 July 2021 £	Income £	Expenditure £	Transfers £	Balance at 30 June 2022 £
<b>Unrestricted funds</b>					
General fund	201,323	655,720	(576,066)	(54,682)	226,295
Pension fund	(969,960)	-	(11,326)	54,682	(926,604)
	<u>(768,637)</u>	<u>655,720</u>	<u>(587,392)</u>	<u>-</u>	<u>(700,309)</u>

The transfer between funds relates to the pension deficit payments.

**EDINBURGH NAPIER STUDENTS' ASSOCIATION**

**NOTES TO THE FINANCIAL STATEMENTS (cont)**

**For the year ended 30 June 2023**

**14. Analysis of net assets between unrestricted funds**

	<b>General Funds £</b>	<b>Pension Fund £</b>	<b>Total £</b>
<b>2023</b>			
Balances at 30 June 2023 represented by:			
- Tangible assets	10,679	-	10,679
- Current assets	282,633	-	282,633
- Amounts falling due within one year	(30,445)	(62,073)	(92,518)
- Amounts falling due after more than one year	-	(655,273)	(655,273)
	<hr/>	<hr/>	<hr/>
	262,867	(717,346)	(454,479)
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>
	<b>General Funds £</b>	<b>Pension Fund £</b>	<b>Total £</b>
<b>2022</b>			
Balances at 30 June 2022 represented by:			
- Tangible assets	16,233	-	16,233
- Current assets	251,089	-	251,089
- Amounts falling due within one year	(41,027)	(59,117)	(100,144)
- Amounts falling due after more than one year	-	(867,487)	(867,487)
	<hr/>	<hr/>	<hr/>
	226,295	(926,604)	(700,309)
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>

**15. Pension costs**

The Association participates in the Students' Union Superannuation Scheme, which is a defined benefit scheme whose membership consists of employees of students' unions and related bodies throughout the country. Benefits in respect of service up to 30 September 2003 are accrued on a "final salary" basis, with benefits in respect of service from 1 October 2003 to 30 September 2011 accruing on a Career Average Revalued Earnings (CARE) basis. The Scheme closed to future accrual on 30 September 2011.

The most recent valuation of the scheme was carried out as at 30 June 2022 and showed that the market value of the scheme's assets was £106,697,000 with these assets representing 44% of the value of benefits that had accrued to members after allowing for expected future increases in earnings. The deficit on an on-going funding basis amounted to £136,645,000.

The assumptions which have the most significant effect upon the results of the valuation are those relating to the rate of return on investments and the rates of increase in pensions over the period up to retirement and once in payment.

## EDINBURGH NAPIER STUDENTS' ASSOCIATION

### NOTES TO THE FINANCIAL STATEMENTS (cont)

For the year ended 30 June 2023

#### 15. Pension costs (cont)

The following assumptions applied at 30 June 2019:

- The investment return would be 4.0% per annum before retirement and 2.0% per annum after retirement.
- Pensions accrued on the CARE basis would revalue in line with RPI at 3.6% per annum and pensions accrued on the final salary basis would revalue in line with CPI at 2.6% per annum.
- Present and future pensions would increase at rates specified by scheme rules with appropriate assumptions where these are dependent on inflation.

The 2022 valuation set out recommended monthly contributions expressed in monetary terms intended to clear the ongoing funding deficit over a period of 13 years and 7 months. These amounts are applied with effect from 1 October 2023 and will increase each year by 5%. They will be formally reviewed following completion of the next valuation due with an effective date no later than 30 June 2025. In addition to these contributions, the Association also pays its share of the scheme's levy to the Pension Protection Fund. This cost of £1,755 (2022: £4,315) is also included in the accounts.

The funding deficit contributions paid into the scheme by the Association for the year ended 30 June 2022 amounted to £59,096 (2022: £54,682). The Association will be obligated to pay deficit contributions of £59,117 for the year ended 30 June 2024. As it is not possible to identify individual employers' share of the assets and liabilities in the scheme, the contributions are recognised as if it were a defined contribution scheme. The total commitment for funding deficit contributions at 30 June 2023, discounted to present value at a rate of 5% (2022: 1.75%) per annum was £717,346 (2022: £926,604).

The Association also operates two defined contribution schemes in respect of its employees during the period. The assets of the scheme are held separately from those of the Association. The pension cost charge represents the amount of contributions payable to the scheme in the year and amounted to £13,702 (2022: £14,139).

#### 16. Notes to the cash flow statement

##### Reconciliation of net income to net cash flow from operating activities

	2023	2022
	£	£
<b>Surplus for the year</b>	245,830	68,328
Depreciation	5,228	2,903
Loss/(gain) on sale of assets	37	1,719
Interest	(1,763)	(75)
(Increase)/decrease in debtors	1,973	(7,595)
Increase/ (decrease) in creditors	(219,840)	38,502
Decrease in provisions	-	(64,462)
	<hr/>	<hr/>
<b>Cash provided by operating activities</b>	31,465	39,320
	<hr/>	<hr/>

**EDINBURGH NAPIER STUDENTS' ASSOCIATION**

**NOTES TO THE FINANCIAL STATEMENTS (cont)**

**For the year ended 30 June 2023**

**17. Controlling party**

From 5 July 2021 the Association is controlled by Edinburgh Napier Students' Association Limited (registered company number SC703175), a corporate Trustee representing the Board of Directors. There is no ultimate controlling party.

**18. Related parties**

Napier Students' Association received £514,083 (2022: £460,000) in core grant income from Edinburgh Napier University. Income of £45,000 (2022: £80,000) was also received from Edinburgh Napier University to support the delivery of strategic priorities.

During the year, Edinburgh Napier Students' Association received £13,608 (2022: £11,830) worth of gifts and services in kind from Edinburgh Napier University. These related to the use of an office suite on Edinburgh Napier University campus.

At the year-end the amount receivable from Edinburgh Napier University was £Nil (2022: £nil).

**19. Net Movement in Funds**

	<b>2023</b>	<b>2022</b>
	<b>£</b>	<b>£</b>
This is stated after charging:		
Auditor's remuneration - audit	5,300	6,000
Auditor's remuneration – non-audit	1,625	-
Depreciation	5,288	2,903
	<u>          </u>	<u>          </u>